

First Parish Rental Fees

Room	Capacity for a Lecture	Standard 4 Hour Rate	Non-Profit 4 Hour Rate	Co-Sponsoring/ Voting Members 4 Hour Rate
Meeting House	400 people 4660 sq. ft. plus 1600 sq. ft. in balcony (additional 200 people)	\$600	\$400	\$200
Stebbins Gallery	45 people, 540 sq. ft.	\$350	\$175	\$130
Crothers Chapel	80 people, 850 sq. ft.	\$400	\$200	\$130
Helverson Parlor	90 people, 1165 sq. ft.	\$400	\$200	\$130
Barn Room	90 people, 1275 sq. ft.	\$400	\$200	\$130
Margaret Fuller Room	15 people, 180 sq. ft.	\$175	\$140	\$120
Maria Baldwin Room	30 people, 370 sq. ft.	\$175	\$140	\$120

Rates apply from time of entrance until the time that clean up is complete. Rooms must be rented for a minimum of 4 hours. There is a **mandatory setup/cleaning fee for all rentals of \$25 per hour.**

Member rates are for voting members of First Parish who are planning a private event for family, friends or colleagues. It can't include fundraising or involve the sale of tickets. It can't be on behalf of an organization.

Co-sponsorship rates are for events co-sponsored with an official First Parish committee, program group or social justice taskforce. The First Parish group needs to contact Carol Lewis at office@firstparishcambridge.org to make arrangements. Please review the First Parish [co-sponsorship policy](#) for additional details.

First Parish space has also been used for conferences and festivals – reduced fees can be negotiated for use of multiple rooms during the day or Saturday.

Meeting House Special Event – Concert Rates	Standard Rate	Non-Profit Rate	Co-Sponsorship Rate
	\$1,000	\$750	\$250

Special Event-Concert Rates include:

The rate includes all day access to the meetinghouse to load in and out, staging time and rehearsal. Concerts on Friday and Saturday nights include use of one private space for performers. On Friday and Saturday nights, the use of the Parlor and Kitchen for 4-6 hours is available for an additional \$150. Additional space use can be negotiated for reduced fees.

Plans to bring private sound system or install temporary staging need to be approved by the staff to ensure no damage to the building. If you need recommendations for companies, the office can provide recommendations of companies that have experience with large events in our meetinghouse.

Special Class or Meeting Rate

Special rates are available with a six week minimum weekly rental between Monday-Friday 8:30am – 4:00pm. Space is appropriate for yoga classes, music classes and workshops.

Room	Capacity	Two hours	Three hours
Crothers Chapel	850 sq ft	\$50	\$70
Barn Room	1275 Sq Ft	\$50	\$70
Margaret Fuller Room	180 Sq Ft	\$25	\$40
Maria Baldwin Room	370 Sq Ft	\$25	\$40

Rental time needs to include all set-up, registration and clean-up necessary for class. Yoga mats, bolsters and meditation cushions are available for use. Fans are available in the summer. Space is not air-conditioned.

There is a **mandatory setup/cleaning fee for all rentals of \$25 per hour.**

Additional equipment available:

TV and DVD player - \$15.00

Projector and extension cord - \$25.00

Use of the kitchen - \$50 plus responsible for cleaning kitchen and items used at end of the event.

Use of kitchen with appliances (stove, coffeemaker) - \$75 plus responsible for cleaning kitchen and items used at end of the event.